

Colin Williamson Not-for profit Employment History

Employment History (Employer: job title. Duties)	
Jan 2018 to date	Blue Key CIC: Director. Support for the not-for-profit sector including, funding applications, business planning, project evaluation, website design etc. See www.bluekeycic.org.uk .
Apr 2022 to date	Walsall Black Sisters Collective: Development officer. Delivering a programme of actions to develop the organization, improving its efficiency and efficacy.
Jan 2017 – Apr 2022	One Walsall: Small Groups Development Officer. Advice, guidance and training for not-for-profit Sector organizations, advice, guidance & training to increase their efficiency, efficacy and sustainability.
Sep 2016 – Dec 2017	Freelance Business Consultant for the Third Sector: advice and training on; business & project planning, funding applications & strategy, marketing, governance.
Aug - Sep 2016	Support Staffordshire: TUPE redundancy.
May 2013 - July 2016	VAST: Senior Engagement Officer. Providing development and volunteering support to organisations in the voluntary, community and social enterprise sector through a variety of methods; one-to-one and group training sessions, guidance handouts, email and telephone discussions. Responsible for internal training and development of engagement officers and administrative staff. Topics included; business planning, communication, effective communities, event planning, funding applications, funding sources, funding strategy, good meetings, governance, governing documents, legal structures, mentoring, minute taking, policies and procedures, preparing for work, presentation skills, project planning, tendering, trustee rôles.
Jan 2011 - Oct 2012	The Dove Service: Grant Writer. Researching funding opportunities and writing grant applications and tender opportunities to trust funds and the statutory sector on behalf of a grief and loss counselling organisation for a variety of projects.
Apr 2011 - Apr 2013	Freelance consultant. Working for non-profit groups by writing business plans, funding strategies, funding applications.
Apr 2008 - May 2013	Newcastle under Lyme Community & Voluntary Support: Organisational Development Officer. Providing advice, guidance, information and training to voluntary, community and social enterprise organisations all aspects of the best practice of setting up and running a voluntary or community organisation. For topics see VAST employment above.
Mar 2006 – Mar 2008	Newcastle under Lyme Community & Voluntary Support: Social Enterprise / Funding Officer. Supporting organisations who are operating or contemplating operating a social enterprise by providing advice and training on organisational set-up, business planning, company registration, legal structures, market research, marketing, funding applications, tenders, information technology etc.
Oct 2004 - Feb 2006	Newcastle under Lyme Community & Voluntary Support: Development Officer (Community Engagement). Promoting and

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	assisting community action and involvement in a specific geographic areas of high deprivation in order to increase bonding and bridging social capital - increasing local solutions to local problems.
Jun 2003 - Oct 2004	Newcastle under Lyme Council for Voluntary Service: Funding Advisor. Providing advice, guidance, information and training to voluntary and community groups on funding applications, funding sources and funding strategy to maintain and increase their income and hence service delivery and longevity. This was done through one-to-one and group training sessions, guidance handouts, email and telephone discussions.
Jan 2002 - Jun 2003	Newcastle under Lyme Volunteer Bureau: Extra Support Needs Co-ordinator. Providing support to clients with mental health, mobility and sensory disabilities and physical health problems who want to volunteer. I helped volunteers to find suitable placements, recruiting volunteers to support the extra-need volunteers and encouraging community and voluntary groups to take on extra-need volunteers.
Apr 2002 - Jun 2002	Staffordshire University: Student Support Worker; providing academic support students with extra needs. I attended lectures to take notes, transcribed notes and discussed the notes with the students to ensure comprehension.
Jan 2001 - Dec 2001	Newcastle under Lyme Council for Voluntary Services: Community Information Technology Support Worker. Providing training, information and guidance on use of IT to community and voluntary groups in order to increase efficiency and efficacy. Topics included; backing up data, databases, email, networking, presentation software, spread sheets, video communication, web sites, word processing.

Education (Place; subject)	
2005 – 2006	Staffordshire University; University Graduate Certificate in Community Practice for the Voluntary Sector.
1997 – 1998	Manchester Metropolitan University; Post Graduate Certificate of Education in Business Studies and Information Technology.
1990 – 1991	Staffordshire University; Graduate Diploma in Law (Common Professional Examination).
1981 – 1984	Staffordshire University; BA (Hons) Economics.
1978 - 1980	Wolstanton High School; A levels; Economics, French, General Studies, German
1976 - 1978	Wolstanton High School; O levels; Biology, Chemistry, English Language, French, German, Mathematics.